

# Minutes

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**Meeting:** Corsham LHFIG

**(Local Highway Footway Improvement Group)**

**Place:** Virtual meeting via Microsoft Teams

**Date:** Wednesday 28th September 2022

**Time:** 14:00

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Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email [sarah.dearden@wiltshire.gov.uk](mailto:sarah.dearden@wiltshire.gov.uk)

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	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 28<sup>th</sup> September 2022</b>			
<b>A.</b>	<b>Attendees and apologies</b>			
	<p>Present:</p> <p>Apologies:</p>	<p>Sarah Dearden (WC) Ruth Hopkinson (WCC/Chair/CTC)            Helen Belcher (WC/CTC) Brian Matthew (WCC)            Alun Crockford (CTC) Dave Martin (CTC) James Whittleton (CTC)            Peter Shaw (LPC) Robert Davies (BPC) Steve Abbott (CTC)            Stuart Gregory (LPC) Gemma Winslow (WC) Iain Johnson (BPC)</p> <p>Dave Arnup (WC) Derek Walters (WCC)</p>		
<b>B.</b>	<b>Notes of last meeting</b>			
		<p>The notes of the last meeting held on 6<sup>th</sup> July 2022 were accepted as a true record.</p>	<p>Noted and agreed.</p>	

<b>C.</b>	<b>Financial Position</b>			
		See Finance sheet. 2022/23 allocation is £21,902. 2021/22 underspend was £51,406 and the current commitments total £70,244.36 giving a remaining budget of £25,334.68	Noted and agreed. RH stated the importance of spending our budget due to no carry over-use it or lose it	
<b>D.</b>	<b>Schemes List</b>			

<p>1)</p>	<p><b>5-21-2</b> B3109 Bradford Road, Rudloe</p>	<p>Seek to reduce the speed limit via a speed limit assessment. Topographical survey for design of new footway.</p> <p>BPC and CTC agree their contributions towards Topo survey and Speed limit assessment (£4500- CATG £3375-BPC+CTC £562.5 each) Topo and SLA ordered. Topo completed and with SD, SLA due by end June 2022. <b>Sub Bid for new footway group agreed to put on hold at July meeting.</b> <b>SLA received and Senior WC officers requested to re-examine the report-response also attached.</b> <b>RH requested costs for implementation of Section 1</b></p>	<p><b>Discussion</b> Decision has to be made to implement 40mph now or do nothing.</p> <p>All agreed to progress with a 40mph in Section 1- option A and B discussed and voted. Option A- 1 vote HB Option B – 2 votes BM+RH</p> <p>Option B to be taken forward</p> <p>Cost breakdown: Total cost=£11,508.25 (valid until 31/3/2023) LHFIG agreed £8,631.19 CTC agreed £1,438.53 BPC agreed £1,438.53</p> <p><b>Action</b> Prepare TRO's and progress works SD order pack.</p>	<p>SD</p> <p>BPC</p>
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PLEASE NOTE SINCE THE LHFIG MEETING BPC HAVE INDICATED THEY MAY NOT PROCEED, SOME MISUNDERSTANDING IN THE MEETING THEY THOUGHT IT WAS ON HOLD AND A DECISION BEING MADE AT NEXT MEETING AWAITING THEIR RESPONSE.

<p>2)</p>	<p><b><u>5-21-3</u></b> Pool Green / Elley Green junction, Neston, Corsham</p>	<p>Pedestrian safety a concern at junction. CTC agreed to fund any survey work plus 25% towards implementation up to £5000. Plan and costs to be completed for April meeting. Option 2 agreed by all members, LHFIG agreed contribution of £6795 and CTC agreed contribution of £2265+£438 for catman survey. Scheme package being prepared-on site December 2022  <b>Scheme package ordered, works programme for 5<sup>th</sup> December for 8 days under a road closure.</b></p>	<p><b><u>Discussion</u></b> Waiting for works start 5/12/22  <b><u>Action</u></b> Can be removed when complete</p>	<p>SD</p>
<p>3)</p>	<p><b><u>5-20-4 / 5-20-6 (previously Issue 6876)</u></b> Request for 20mph speed limit on residential streets around Corsham.</p>	<p>Request for Corsham Town area 20mph speed limit. CATG Agreed to allocate £5389.34 towards implementation. Surveys have been completed, waiting for final reports. (Due March/April)  <b>Reports received- decision to be made how to progress by CTC. Meeting with Gareth Rogers arranged for 3<sup>rd</sup> October 2022. Cost analysis attached.</b></p>	<p><b><u>Discussion</u></b> Corsham 20mph meeting due on 3/10/2022, CTC/WC to discuss some concerns.  In principal cost breakdown (as design and costs stands for 2022) =  Total cost (all 3 areas) =£45,616 LHFIG agreed to contribute their remaining budge of £16,369 + £5389 already set aside.  Leaving CTC to contribute £23,857.  <b><u>Action</u></b> Deadline of end October for decision to be made by CTC</p>	<p>CTC</p>

4)	<p><b><u>5-21-9</u></b></p> <p>Fosse Way / Bath Road junction, Colerne</p>	<p>Request for signing improvements along fast bendy road.</p> <p>CATG Agreed contribution of £4359 CPC agreed their 25% contribution of £1454 Scheme package progressing for installation during 2022</p> <p><b>Scheme package issued works on the signing and lining programme for installation this financial year.</b></p>	<p><b><u>Discussion</u></b></p> <p>In progress on site</p> <p><b><u>Action</u></b></p> <p>Works to be checked on site and can be removed once complete.</p>	SD
5)	<p><b><u>5-21-20</u></b></p> <p>Corsham Station Road. Building protection</p>	<p>Request for building protection/highlight wall.</p> <p>Cost Est and plan for July meeting-See attached LHFIG agreed max contribution of £1000 CTC £250</p> <p><b>Works package ordered.</b></p>	<p><b><u>Discussion</u></b></p> <p>Ongoing</p> <p><b><u>Action</u></b></p> <p>Chase Ringway-once complete can be taken off.</p>	SD

6)	<p><b><u>Issue 6829</u></b></p> <p>Lacock village – restriction for tourist coach restriction.</p>	<p>Restriction for coaches.</p> <p><b>Leave on agenda for now and monitor.</b> Melksham Bypass route selection process might have an impact on this issue in the future.</p>	<p>Watching brief</p>	
7)	<p><b><u>5-20-2</u></b></p> <p>Lacock Road, Corsham – verge deterioration, request for footway/kerbing installation.</p>	<p>Request for kerblin along Lacock Rd near school, verge deterioration.</p> <p>SD informs no legal order ever made so zig zags can be enforced if CTC/LHFIG want to proceed a legal order/costs will need to be agreed.</p> <p>Topo and Trial holes ordered-LHFIG agreed contribution of £4875 and CTC agreed 25% @ £1625</p> <p><b>Trial holes completed no real issues can be physically built.</b></p> <p><b>Awaiting Topo survey.</b></p>	<p><b><u>Discussion</u></b></p> <p>Trian Holes completed. Waiting for topo survey.</p> <p><b><u>Action</u></b></p> <p>Chase Topo</p>	<p>SD</p>
8)	<p><b><u>5-21-19</u></b></p> <p>Box, Market Place</p>	<p>Signing and lining to deter HGVs/large vehicles from narrow 1 way street.</p> <p><b>On site meeting completed-plans and costs attached for consideration.</b></p>	<p><b><u>Discussion</u></b></p> <p>BPC happy with proposals and costs-no budget left this financial year so will rollover to next.</p> <p><b><u>Action</u></b></p> <p>Re-cost once new rates known (approx. 30% on top 2022 rates)</p>	<p>SD</p>

9)	<p>5-22-8 Lacock West Street/High Street junction Junction improvements (sub bid)</p>	<p>Improvements to the junction at West Street/High Street. LHFIG agreed to add to list (April 2022), site meeting to take place with SD/LPC to discuss cheaper alternative option for sub bid 2022.</p> <p><b>Waiting for go-ahead from Lacock Parish Council to agree final plans and go ahead with sub bid for 2022/23.</b></p>	<p><b>Discussion</b></p> <p>LPC agreed final plans for substantive bid.</p> <p><b>Action</b></p> <p>Progress substantive bid prior to November 2022 deadline</p>	LPC/SD
10)	<p><b>5-21-12</b> Corsham Park Lane - Speed limit</p>	<p>Concerns about speed of vehicles SLA requested.</p> <p>Note: CTC have confirmed to contribute their 25% (£625) towards a SLA if issue progressed. <b>LHFIG agree £1875 contribution</b> <b>CTC agree £625 contribution</b> <b>SLA ordered.</b></p>	<p><b>Discussion</b></p> <p>SLA ordered</p>	
11)	<p><b>5-21-14</b> Corsham, A4 Pickwick junction with Middlewick Lane</p>	<p>Residents concerned about safety in crossing the A4 at Pickwick in the vicinity of Middlewick Lane.</p> <p><b>Site meeting with HB to discuss options, ped survey to be ordered. £1275 LHFIG agreed £956.25 CTC agreed £318.75.</b></p>	<p><b>Discussion</b></p> <p>Pedestrian Survey ordered</p>	



12)	<p><b><u>5-21-17</u></b> Corsham, Potley Lane – Congestion and speeding</p>	<p>Congestion and speeding issues</p> <p><b>Agreed to progress Speed limit assessment. LHFIG agree £1875 contribution CTC agree £625 contribution SLA Ordered.</b></p>	<p><b><u>Discussion</u></b> SLA ordered</p>	
13)	<p><b><u>Issue 6886</u></b> A4 and Cross Keys Road junction. Request for reduction in speed limit.</p>	<p>SA raised concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting speed limit. Request for information on whether environmental impact assessment is carried out as part of the assessment. Group agreed to fund implementation with estimate of £7,000 (CATG £5,250). Subject to Corsham TC confirming 25% contribution of £1,750.</p> <p>JW asked a process related question. KD confirmed if Corsham TC convince the rest of the group Councillors that a 40mph speed limit should be imposed, this will have to be escalated to the Head of Highways and Asset Management.</p> <p>Sept/Jan meeting agreed Ruth and Helen to work with CTC to put case forward to GR. (HB to add to P&amp;A agenda for discussion).</p> <p>Agreed to remove from priority list at present as no WC time required.</p> <p><b>RH/HB sent email to Gareth Rogers-awaiting reply Sarah D chased.</b></p>	<p><b><u>Discussion</u></b> James sent chasing email to Gareth Rogers</p>	
14)	<p><b><u>Issue 5818</u></b> <b><u>Issue 6364</u></b> Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange &amp; Purleigh Road.</p>	<p>Parking concerns</p> <p>Further site visits required to monitor parking situation SD complete no issues at present, agreed to remove from priority list until any new evidence produced. <b>NO ACTION AT PRESENT CONTINUE TO MONITOR.</b></p>	<p>No action at present</p>	

15)	5-21-21 Gastard Velley Hill-Issues with speeding	Gastard Velley Hill-Gastard is experiencing speeding through the village, CTC would like an appropriate engineering solution to be investigated to help prevent people traveling through the village at high speeds and improve road safety. <b>AutoSpeed watch policy confusion, GR approached Wiltshire Police but as it stands WC and WP do not support the use of Autospeed watch. GR investigating.</b>	<b>Discussion</b>  Dave Thomas – in talks with Wiltshire Police and Swindon & Wilts partnership to agree a policy for AutoSpeed watch in due course.  <b>Action</b> CTC to speak to Dave Thomas about progress.	SA
16)	5-21-22 Services Cotswold Centre Neston, Speeding issues	The SCC is on narrow road, corner, 60mph, as you exit site by car turning right or enter camp turning right, its dangerous. Speeding cars often on wrong side of road. No footway on one side so walkers need to cross road. TC supports a reduction in speed limit-requesting 30mph. LHFIG agreed to add to list. <b>Watching brief until workload permits.</b>	<b>Watching brief</b>	
17)	5-22-1 Leafy Lane Box Speed/Crossing issues	Leafy Lane Box-unsafe for pedestrians to cross road due to volume and speed of vehicles. BPC request a speed limit assessment and pedestrian survey be carried out to ascertain the criteria for a formal pedestrian crossing and reduction in speed limit. <b>LHFIG agreed to add to list.(April 22)</b>  <b>Group agreed to SLA LHFIG £1875 BPC £625</b> <b>Group agreed to ped survey £1000 LHFIG £750 BPC £250</b> <b>Both surveys ordered (to be done during term time)</b>	<b>Discussion</b>  SLA and ped survey ordered- awaiting results – peds due Oct/Nov	

18)	5-22-2 Chapel Plaister Box Junction improvements	Danger to cars trying to exit from the junctions at Chapel Plaister onto B3109, junctions on brow of hill and has poor visibility from the right. LHFIG agreed to add to list.(April 22)  <b>Site meeting to take place during summer to discuss options Plan and costs attached for consideration.</b>	<b>Discussion</b>  BPC agree to proposals SD to change location of horse sign-No budget left for 2022 will roll into next year.  <b>Action</b>  Re-cost with new rates once known SD (approx. 30% increase for next year)-Move location of Horse sign.	
19)	5-22-3 Gastard Lanes End B3353 Junction improvements	Parking in the entrance to Lanes End adjacent to the B3353 forces cars to turn earlier and cross the carriageway, look into options to stop cars parking right on the junction, also dropped kerb is often inaccessible. <b>LHFIG agreed to add to list.(April 22)</b> <b>Watching brief until workload permits.</b>	<b>Watching brief</b>	
20)	5-22-4 A4 Pickwick, Field Houses Footway/Formal Crossing	No footway between entrance to Field Houses and entrance to Woodlands, residents walk in verge currently to get to crossing point, new footway proposed. Also a superior pedestrian crossing outside the entrance to Woodlands.(BM states declaration of interest as family member lives here.) <b>LHFIG agreed to add to list.(April 22)</b> <b>Watching brief until workload permits.</b>	<b>Watching brief</b>	

21)	<p>5-22-5 Corsham Lacock Road Speeding issues</p>	<p>Lacock Road well used pedestrian route visiting Cemeteries at Lack Road/Ladbrook Lane. Footway and carriageway narrow. Cars speed past pedestrians. CTC request a speed limit assessment to be undertaken to lower the speed limit to 30mph. LHFIF agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocount to determine if speed is an issue.</p> <p><b>JW ordered metrocounts awaiting results.</b></p>	<p><b>Watching brief</b></p>	
22)	<p>5-22-7 Corsham Lypiatt Road Speeding issues</p>	<p>Speeding vehicles along Lypiatt Road between Elley Green and Dicketts Road. CTC supports the need to lower speed limit to 30mph. LHFIF agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocounts to determine if speed an issue.</p> <p><b>JW ordered metrocounts, awaiting results.</b></p>	<p><b>Watching brief</b></p>	
23)	<p>5-22-9 Lacock Bowden Hill (East) Raised table (sub bid)</p>	<p>As part of the Atkins traffic study suggestion of raised table East of Forest Lane junction on the C155.</p> <p>LHFIF agreed to add to list.(April 22) <b>Watching brief until workload permits.</b></p>	<p><b>Watching brief</b></p>	
24)	<p>5-22-10 Lacock Bowden Hill (West) Raised table (sub bid)</p>	<p>As part of the Atkins traffic study suggestion of raised table West of Forest Lane junction on the C155.</p> <p>LHFIF agreed to add to list.(April 22) <b>Watching brief until workload permits.</b></p>	<p><b>Watching brief</b></p>	

25)	<p>5-22-11 Lacock, Cantax Hill Raised table (sub bid) and speed limit reduction</p>	<p>As part of the Atkins traffic study suggestion of raised table in the vicinity of the Lacock village gateway on Cantax Hill and to extend the 30mph speed limit to the junction with the A350 traffic lights.</p> <p>LHFIG agreed to add to list.(April 22) <b>Watching brief until workload permits.</b></p>	<p><b>Watching brief</b></p>	
26)	<p>5-22-12 Lacock West Street Raised table (sub bid)</p>	<p>As part of the Atkins traffic study suggestion of raised table in West Street South of the cemetery before the junction with Hither Way.</p> <p>LHFIG agreed to add to list.(April 22) <b>Watching brief until workload permits.</b></p>	<p><b>Watching brief</b></p>	
27)	<p>5-22-13 Lacock Church Street/East Street Signing review and one way</p>	<p>Drivers unaware there is a no through road up Church Street and have to back down Nethercote Hill through the ford, conflicts with pedestrians.</p> <p>In East Street cars cannot pass due to parked cars on one side, drivers reversing in either direction. LPC request a signing review and possible one way down East Street.</p> <p>LHFIG agreed to add to list.(April 22) <b>Watching brief until workload permits.</b></p>	<p><b>Watching brief</b></p>	
28)	<p>5-22-14 Lacock Hither Way Speeding issues</p>	<p>Atkins rejected the request for a 30mph in 2020 without giving a sufficiently thorough explanation or discussion of their reasons. LPC required to contact Atkins regarding their reports.</p> <p>LHFIG agreed to add to list.(April 22)</p> <p><b>LPC to contact Atkins to discuss private report</b></p>	<p><b>Watching brief</b></p>	

29)	5-22-15 Lacock Village 20mph	LPC would like to see a blanket 20mph limit throughout the centre of Lacock (this should be the last to be implemented as part of the Atkins report) LHFIG agreed to add to list.(April 22) <b>Watching brief until workload permits.</b>	<b>Watching brief</b>	
<b>E)</b>	<b>NEW ISSUES</b>			
1)	5-22-16 <b>A365 Devizes Road</b> <b>Warning signs</b>	Speed of cars along A365 Devizes Rd through Box-BPC would like warning signs in advance of 30mph limit by the penultimate bend approaching Box from Melksham.	Agree to add to agenda for consideration once workload permits	
2)	5-22-17 <b>A365 Devizes Road</b> <b>Pedestrian Survey/Crossing</b>	BPC would like to request a pedestrian survey on the A365 to look at the possibility of a pedestrian crossing.	Agree to add to agenda for consideration once workload permits	
3)	5-22-18 <b>Tunnel Inn Crossroads</b> <b>Warning Sign</b>	BPC request a tractor warning sign at the crossroads.	Agree to add to agenda for consideration once workload permits	
4)	5-22-19 <b>Lycetts Orchard Caravan Park</b> <b>Signing improvements</b>	BPC would like to request improvements to signs for the junction of Lycetts Orchard.  (requested reinstatement of Slow marking to be passed to Dave Arnup)	Agree to add to agenda for consideration once workload permits	
5)	5-22-20 <b>B3109 Bradford Road</b> <b>Slip Road closure</b>	Alun Crockford requests the permanent closure of the B3109 slip Road off the A4 to slow speeds and improve traffic safety.	Agree to add to agenda for consideration once workload permits	

F.	AOB		
	1,	<p>Attached is the outstanding list of waiting restrictions that are no longer looked at by the Network Management team but falls under LHFIF. Sarah suggests the LHFIF do an annual bulk order (per Town/Parish) this will save on legal costs. CTC confirms their list is still valid and wants to proceed, Lacock Parish Council also agree their list is valid and wants to proceed. If group in agreement to do an annual order SD can produce plans and costs.</p>	<p>Agree to do an annual batch for waiting restrictions, no budget left for this financial year so current list will be top for next year, TRO's plans can be started ready to progress as soon in financial year as possible.</p> <p>CTC/LPC to pass location plans to SD for each site</p> <p>SD</p> <p>JW/SG/PS</p>

G.			
	<p><b>TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD):</b></p> <ol style="list-style-type: none"> <li>1. 5-20-4 Request for 20mph speed limit on residential streets, Corsham SL Assessment £2,500 (CATG £1875, Corsham TC £625) Installation works £5415.3. Installation works for all 3 areas = £45,616 (LHFIG £16,369, CTC £23,857)</li> <li>2. 5-21-2 B3109 Bradford Road Rudloe Speed limit assessment and topo £4500 (CATG £3375, Corsham TC/Box PC £1125) Implementation costs for 40mph section 1 £11,508.25( LHFIG £8639.10 CTC £1438.53 BPC £1438.53)</li> <li>3. 5-21-3 Pool Green/Elley Green Junction Pedestrian works £3500 Additional £3295 required for installation</li> <li>4. 5-21-9 Fosseyway/Bath Road Junction Colerne signing review £2500, Additional £1859 required for installation</li> <li>5. 5-20-2 Corsham Lacock Road verge deterioration, kerbing works. Topo £2000 (CATG £1500/CTC £500) Trial Holes £4200 (CATG £3375 CTC £1125)</li> <li>6. 5-21-20 Corsham Station Road building protection LHFIG £430</li> <li>7. 5-22-8 Lacock High St/West St junction improvements sub bid £59,200 (LHFIG £1000/LPC £20,000)</li> <li>8. 5-21-12 Corsham Park Lane Speed Limit assessment £2500 (LHFIG £1875/CTC £625)</li> <li>9. 5-21-17 Corsham Potley Lane Speed Limit Assessment £2500 (LHFIG 1875/CTC £625)</li> <li>10. 5-22-1 Box Leafy Lane Speed limit assessment £2500 (LHFIG £1875/BPC £625)</li> <li>11. 5-21-19 Box Market Place signing/Lining £3542.09 LHFIG £2656.56 BPC £885.52</li> <li>12. 5-22-2 Chapel Plaister junction improvements £4773.23 LHFIG £3579.92 BPC £1193.31</li> </ol>		
H.			
	<p><b>Date of Next Meeting</b></p>	<p>Wednesday 11<sup>th</sup> January @ 2pm via MS Teams</p>	



## Corsham Community Area Transport Group

### Highways Officer – Sarah Dearden

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of **£25,334.68**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding Implications

6.1 There are no safeguarding implications

#### 7. Recommendations

**Corsham Area Board are asked to approve recommendations**